



WORKPLACE HARASSMENT

Under federal law and Village of Forest Hill (VFH) policy, harassment by VFH employees of VFH employees based on race, color, religion, sex (including gender identity and pregnancy), national origin, age, disability, genetic information, sexual orientation, or parental status is prohibited. The Village of Forest Hill does not permit harassing conduct by anyone in the workplace, including contractors.

The Village of Forest Hill policies and procedures promote prompt recognition, reporting, and remedying of harassing workplace conduct with the goal of eliminating such conduct quickly and effectively, even in cases in which the reported conduct may not be severe and pervasive so as to constitute a violation of federal law.

It is the responsibility of *every* employee to ***promptly report*** harassing conduct to the Mayor. Management must take prompt, remedial action to investigate and eliminate any harassing conduct. All information will be maintained on a confidential basis to the greatest extent possible.